

Upgrade to EndNote 21 (EN21) or EndNote 25 (EN25)

Please follow the step-by-step instructions below to ensure a smooth installation and a safe transfer of your reference library from your current version of EndNote.

Step 1: Back Up Your Existing EndNote Library

Before installing EN21 or EN25, it is essential to create a backup of your current library:

1. **Open your current EndNote version.**
2. **Go to** File > Compressed Library (.enlx)...
3. **Choose:**
 - *With File Attachments*
 - *All References in Library*
4. Save the .enlx file to a safe location (external drive or cloud storage recommended).

Step 2: Uninstall the Older Version (Optional but Recommended)

While not strictly required, uninstalling older versions can prevent conflicts.

- **Windows:** Go to *Control Panel > Programs > Uninstall a Program*
- **Mac:** Move the EndNote application to the Trash and empty it

Step 3: Download and Install EndNote 21/25

Follow the instructions at the EndNote page on the UniMi web site

Step 4: Open Your Library in EndNote 21/25

1. Open EndNote 21/25.
2. Use File > Open Library and select your .enlx file or your original .enl and associated .Data folder.
3. Once opened, EndNote will automatically upgrade your library to the latest format.

Step 5: Confirm Data Integrity

- Browse a few references, check attached PDFs, and test search/sync functions.
- If using **EndNote Sync**, re-enter your credentials under Edit > Preferences > Sync.